



CAMP TAWINGO OUTDOOR CENTRE

GROUP USE BOOKING CONTRACT

Name of Group: _____
 Mailing Address: _____
 City: _____ Postal Code: _____
 Phone Number: _____ Fax Number: _____
 Co-ordinator: _____
 E-mail: _____ Home Phone: _____

The *Total Number of Guests* forms the basis of all pre-billing. Please be as accurate as possible. Your invoice will reflect these contracted numbers. A drop of 10% from this contracted number is permitted without penalty (see Billing Information for more details). If numbers drop within 10% of the contracted number or increase by any number after the invoice has been issued, please adjust the invoice accordingly. Final billing will reflect the actual number of paying guests that arrive and include any additional damages or charges. This *Total Number of Guests* line must be completed in order to secure your booking. A final receipt will be issued.

Total Number of Guests (including Supervisors): _____
Camper Count (Males): _____ **Camper Count (Females):** _____
 If the Group is a Youth Group a different rate may apply for adult supervisors...
Male Supervisors: _____ **Female Supervisors:** _____

OFFICE USE
 AUTHORIZATION TO PROCEED. INDICATE ANY SPECIAL BILLING ARRANGEMENTS HERE

SIGNATURE: _____ DATE: _____

Grade Level(s) and/or Age Range _____

Note: Staff supervising youth groups may arrange to stay in cabins with their groups. Alternatively, separate accommodation for staff may be arranged for most visits if space is available. In some instances staff may be required to share accommodation with staff from other groups. Billing calculations begin with first meal provided by Camp...and conclude with last meal provided by Camp. Many groups arrange to bring a 'bagged lunch' for the first day in order to avoid the Camp cost of an additional meal.

Arrive: Date: _____, 20____ **Approximate Time:** _____ **First Served Camp Meal:** _____
Depart: Date: _____, 20____ **Approximate Time:** _____ **Last Served Camp Meal:** _____

I agree to the policies outlined in Camp Tawingo's current Policy Booklet. (Please request a copy if you have not received one prior to your visit.)

Signature of Group Representative

Date

The Lessee will indemnify and hold harmless the Lessor, Jack Pearse Limited, its Officers, Directors, Agents, Service and Employees from and against all claims, loss or expenses arising out of, from, or in connection with the leasing and use of the premises, related operations, locations and equipment. Such indemnity applies to (i) any act, omission or negligence of the Tenant or any of the Tenant's Subtenants or Licensees or the Partners, Directors, Officers, Agents, Employees, invitees, customers, or Contractors of the Tenant, or of Tenants Subtenants or Licensees; (ii) the conduct or management of the Premises or of any business therein, or any work or thing whatsoever done, or any condition created in or about the Premises during the term of this agreement; (iii) any accident, injury or damage whatsoever occurring in or at or about the premises. Tenant hereby expressly indemnifies the Lessor for the consequences of any negligent act or omission of the Landlord, its Officers, Director, Agents, Servants and Employees, unless such act or omission constitutes Gross Negligence or Intentional Willful Misconduct.

RETURN THIS FORM WITH YOUR DEPOSIT (\$500.00 IF BOOKING MORE THAN 3 MONTHS BEFORE OR \$1,000.00 IF BOOKING LESS THAN 3 MONTHS PRIOR TO VISIT). BOTH THE DEPOSIT AND CONTRACT MUST BE 'IN HAND' AT CAMP TAWINGO IN ORDER TO SECURE THE BOOKING. DAY USE GROUPS MAY SECURE THEIR BOOKING WITH 50% OF THEIR PROJECTED FEE.

PLEASE INDICATE YOUR PREFERRED PAYMENT OPTION

Enclosed cheque or money order in Canadian Funds payable to CAMP TAWINGO.
 Visa or MasterCard

Number.....
 Expiry Date..... Name on Card.....
 Amount of Payment \$..... Signature.....



RATES AND BILLING PROCEDURES

Please read this information carefully before signing your contract.

We cannot secure your group's booking without receipt of both a Booking Contract and a deposit. Please confirm all changes in writing. If you do not receive confirmation of receipt of this contract or any other change to your booking within two weeks, please contact the Camp Tawingo Office. Appropriate taxes apply to all fees. Confirm your contract arrangements.

EFFECTIVE JANUARY 1st – DECEMBER 31st, 2010

(2011 dates will be confirmed directly with you when available)

School/Group-Style Rates Per Overnight Use Groups* *(*See below for a description of a Camp 'Day')*

Early Bird Rate (Paid before Due Date) \$66.00 per person

Regular Rate (Paid after Due Date) \$72.00 per person

Staff Supervisors - No charge (to a ratio of 10:1)

Student Counsellors - \$50.00 per person

Additional Supervisors - \$50.00 per person

Late Rate (30 days after the visit to Camp) - additional 10% of unpaid balance

For additional fee schedules on rates for other Camp experiences (Birthdays, Conferences, Special Use, Weddings, Adult Retreats), please contact Camp.

School/Group-Style Rates for Day Use Groups* *(* See below for a description of a Day Use 'Day')*

Base Fee for all Day Programs (the minimum cost for any sized group) **\$300.00**

Day Option: for School/Group Rates **\$10.00 per person**

Day Option with snack provided **\$10.00+\$2.00 per person**

Additional Staff, if needed (if requested or if group size exceeds 30) **\$130.00 per additional staff**

Meal Rates **Contact Camp**

Other Fees for Services may apply **Contact Camp**

Your Contract Numbers are Important to Us!

Your Pre-Bill is issued following receipt of contract. Payment is due not later than 30 days before your visit date. The Early Bird Rate applies up to 30 days prior to the contracted date of your visit. Decreases in Numbers (to a maximum of 10%) are permitted without penalty. Further drops in numbers are subject to charge at full rate. Fees are based on Daily Rate/person/day*. Fees are subject to applicable taxes: 5% GST and 3% PST.

PLEASE NOTE: RATES ARE SUBJECT TO CHANGE *Confirm your contract arrangements.*

DEPOSIT (DUE WITH THE CONTRACT; NON-REFUNDABLE)

\$ 500.00 - If booked 3 months or more prior to visit

\$1,000.00 - If booked less than 3 months prior to visit

BALANCE OF PAYMENT (DUE 30 DAYS PRIOR TO VISIT; NON-REFUNDABLE)

100% of Early Bird Fee (including taxes)

The current and higher Regular Fee Rate applies after that time

SETTLEMENT/REFUND (DUE UPON RECEIPT)

This Bill (or Refund) reflects the actual numbers of paying guests and/or other expenses as indicated on the Tally Sheet signed at Camp upon arrival. Refunds resulting from over-payment are generally issued within 2 weeks of the group visit.

CHANGES OF RATES

All Rates and Billing Policies are subject to change without notice.

ADDITIONAL CLEANING CHARGES

If cabins require additional cleaning attention after a group's departure or extra cabins are requested for a group's use, a charge of \$30.00 (+ taxes) per cabin may be added to final invoice.

PENALTIES

- ◆ Regular rates apply after the Pre-Bill due date (30 days prior to the actual Visit Date).
- ◆ Any decrease in numbers below 10% of your Contract Number is subject to a charge at 100% Rate per person.
- ◆ Damages and loss of equipment or property are the responsibility of the visiting group and subject to both material and labour/repair charges.

**A Tawingo Group's 'Day' consists of a 24 hour period and includes overnight accommodation, three meals, equipment use, and leadership. Groups may arrange for any first meal at Camp. The calculation of the number of "Days" is based upon the time from the first meal provided by Camp to the last meal provided by Camp. e.g. Arrive Monday at noon with Supper as First Meal provided by Camp to depart Friday at 3:00 P.M. with Lunch as last Meal provided by Camp constitutes four "Days". Contact Camp for more information on the cost of additional meal(s).*

Rates for Day Group Visits include access to appropriate areas of the site, facilities (including washrooms, equipment), and one Tawingo Staff Member. Additional staff are available at the rate indicated above.