



# CAMP TAWINGO OUTDOOR CENTRE

## RATES AND BILLING PROCEDURES – OVERNIGHT

Please read this information carefully before signing your contract.

**Rates** (unless otherwise noted, this rate includes Accommodation, 3 meals, Snack, Leadership, Program, Facilities per 24 Hour Period)

Camper Rates	\$82.00 per person
Leader Rates - Staff Supervisors	No charge (to a ratio of 10:1)
Additional Supervisors	\$55.00 per person per night
Student Counsellors	\$55.00 per person per night
Late Rate (if not paid by visit date)	additional 5% of unpaid balance
Pay Penalty (if not paid within 30 days of visit date)	additional 10% of unpaid balance
Additional Tawingo Staff/Supervisors	\$120.00 per additional Tawingo staff per day

All fees and charges are subject to 13% HST

### Billing Procedures:

Your Invoice is issued following receipt of contract and deposit. Invoice is payable upon receipt and due no later than your visit date. A higher rate (Late Rate) applies after that time. We try to bill for your exact numbers on site. For that reason, we will ask you to complete a Tally Sheet upon arrival. A decrease in your contracted numbers (to a maximum of 10%) is permitted without penalty. Further drops in numbers are subject to charge at full rate. A final post-visit invoice or refund is issued, if necessary, to reflect the actual number of paying guests that arrive and may include any additional damages or charges. Billing calculations begin with the first food service provided by Camp or the first night's accommodation (whichever comes first) and conclude with final meal provided by Camp or after the last night (whichever comes last).

### Special Group/Day Groups:

Retreats, Schools, Conferences, Weddings, Special Events, Venues – Other rates may apply. Please Contact Camp.

### Deposit (Due with the Contract; Non-refundable)

\$500.00 – If booked 3 months or more prior to visit

\$1,000.00 – If booked less than 3 months prior to visit

### Invoice (Payable upon receipt; due not later than visit; Non-refundable)

100% of Fee (including taxes)

### Cancellation Policy

In the event that a trip to the Camp Tawingo Outdoor Centre must be suspended or cancelled for reasons that may include, but are not limited to, labour disputes, medical outbreaks, extreme weather, or natural disasters, it is Camp Tawingo's policy to credit the full amount paid or owed for the trip. There is no loss or administration charge such as cancellations/postponements. Credit for the full amount of a cancelled visit may be applied to any future trip of a comparable size by the same organization at a mutually agreeable time (within a three year period).

### Settlement Invoice (due upon receipt)

This Invoice reflects the actual numbers of paying guests and/or other expenses as indicated on the Tally Sheet signed at Camp upon arrival. If a legitimate drop in numbers occurs, it may take the form of a refund.

### Additional Charges

If cabins require additional cleaning attention after a group's departure or extra cabins are requested for a group's use. A charge of \$30 (+HST) per cabin may be added to the final invoice. Damages and loss of equipment or property are the responsibility of the visiting group and subject to both material and labour/repair charges.

### Penalties

- Late Rates may apply after the visit date.
- Penalty Rates apply after 30 days post-visit.
- Any decrease in numbers below 10% of your Contract Number is subject to a charge at 100% Rate per person.

*EFFECTIVE from September 1, 2021 to June 30, 2022. For inquiries after this date, please contact Camp for a current rate schedule.*

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